

# **BMS Orchestra/Flute Handbook 2018–19**



*In order to insure you receive all communication and assignments for the High School Orchestras, please promptly sign up for the following services:*

## ● **Parents:**

1. **To receive e-mails**, Subscribe/update **PowerSchool profile** to make sure your current preferred e-mail is listed: [http://www.bayvillageschools.com/for\\_parents](http://www.bayvillageschools.com/for_parents)
2. **To receive time-sensitive texts** about your child's class, sign up for **Remind**
  - a. 5<sup>th</sup> Grade String Parents: <https://www.remind.com/join/5stringbms>
  - b. 5<sup>th</sup> Grade Flute Parents: <https://www.remind.com/join/5flutebms>
  - c. 6<sup>th</sup> Grade String Parents: <https://www.remind.com/join/6stringbms>
  - d. 8<sup>th</sup> Grade String Parents: <https://www.remind.com/join/8stringbms>
3. **To receive event reminders & updates**: Subscribe/update **Music Booster profile**: <https://baymusicboosters.com/>

## ● **8th Grade Students:**

1. Sign up for **Google Classroom** to access assignments and documents for your class. Go to [www.classroom.google.com](http://www.classroom.google.com), sign in to your SCHOOL gmail account and click on the "+" sign to add a class.
  - a. 8th Grade Orchestra - enter class code **6q74wq**

Find this info with active links and many more resources at

**[www.bayorchestra.com](http://www.bayorchestra.com)**



**Mrs. Carrie Singler, Director**

**[carrie.singler@bayschoolsohio.org](mailto:carrie.singler@bayschoolsohio.org) • 440-941-2135**

[twitter.com/@bayorchestra](https://twitter.com/@bayorchestra)

[www.facebook.com/bayorchestra.BayVillage](https://www.facebook.com/bayorchestra.BayVillage)

## I. INTRODUCTION

The purpose of this handbook is to eliminate student misunderstanding and/or misconduct by providing a reference for all orchestra policies. It is imperative that **every** student read this document and understands these procedures.

## II. STUDENT CONDUCT

### A. **Expectations**

1. Be on Time
2. Have Your Instrument, Music, and Accessories
3. Be Quiet and Attentive – **NO CELL PHONE or other electronic device may be in use after the bell rings except when given specific permission by the teacher.**
4. Show a Willingness to Try

### B. **Consequences**

Well-disciplined and efficient rehearsals are crucial to our success. Inattentive behavior, disrespect to directors, and excessive talking during rehearsals contribute to negative results and wasted time. Therefore, these actions will result in a student-teacher conference and one or more of the following:

1. Musical Community Service. Failure to serve will result in a detention.
2. School Detention
3. Parent Conference

## III. ATTENDANCE POLICIES

**A. Daily Attendance:** Be in the String Room by the bell. Be in your seat ready to begin one minute after the bell. If you arrive late come in quietly, give your pass to the director, then take your seat and join the rehearsal. You **MUST** have permission before leaving the classroom.

### **B. Reporting Illness:**

Absences at rehearsals and performances affect the entire ensemble. With advance notice, directors can often adjust plans to accommodate an absence, minimizing the negative impact on the other students. If your child becomes ill the day of a performance, please let me know ASAP with a text or voicemail: **440-941-2135**.

### **C. Performances**

Orchestra and Band are performance-based classes, meaning all classroom learning culminates in a live performance for an audience. All ensemble members are required to attend performances, and concert performances make up 25% of every student's grade. The only excuses for missing a required event are as follows:

1. **A court or legal case that cannot be changed.**
2. **Personal illness severe enough that the student cannot attend school.**
3. **Participation in another school event as determined by Administration.**
4. **A death in the family.**
5. Other extenuating circumstances may be excused at the discretion of Mrs. Singler.

Report any event conflicts to the director as soon as possible and no later than 30 days prior to any performance or required event.

#### **D. Absence Make-up Assignments**

Although it is impossible to replicate the conditions of a live large ensemble performance, even conscientious students will sometimes find themselves with an unavoidable conflict. It is therefore necessary to have makeup assignments. Excused absences can be made up for full credit. Unexcused absences can be made up for half credit.

##### **1. Composer Research**

- a. **5th & 6th Grade** List 25 facts about a composer who wrote music for your instrument. Be sure to include a Bibliography with your sources listed correctly. The assignment is due no later than two weeks after the concert you missed.
- b. **8th Grade** Compose a 500-word essay about a composer who wrote music for your instrument. Be sure to include a Bibliography with your references listed correctly. The essay is due no later than two weeks after the concert you missed.

2. **Part Recording & Assessment** Submit a recording of your entire part for each piece to be performed at the missed performance & include a personal assessment along with it. Assessment rubric on [www.bayorchestra.com/middle-school.html](http://www.bayorchestra.com/middle-school.html)

#### **IV. EQUIPMENT**

- A. **Instruments** You are responsible for securing and maintaining a musical instrument and the necessary accessories for it. Musicians are responsible for their own mutes, rosin, strings, cleaning cloths, and an instrument in optimal working condition. Your name must be on your case.
- B. **School Instruments** A student using school-owned equipment outside of school must fill out an instrument loan contract and maintain the equipment properly. The board of education and music department has invested thousands of dollars for the instrument you are borrowing. While the school district will absorb the cost to maintain the instrument, any negligent damage (dropping, unwarranted abuse, etc.) will be the responsibility of the student and parent.
- C. **Music Care** Music is very expensive and must be preserved for many years to come. Under no circumstance should it be bent, folded, rolled, or marked on with any form of ink. Music returned in poor condition or not returned at all must be paid for by the student.
- D. **Lockers** You will be assigned an instrument locker or shelf slot at the beginning of the school year. All instruments must be stored in their assigned spot. If you have a locker the lock should be locked at all times as the locker room itself will remain unlocked throughout the day. Do not leave your locker unlocked **ever**, even during rehearsals. At the end of the year your lock must be returned and the locker must be as clean as when it was first assigned. You will be charged for missing locks.

#### **V. ORCHESTRA UNIFORMS\***

- A. **Gentlemen** BLACK DRESS PANTS, black belt, white button-down shirt, dark tie. Black shoes, black socks.

- B. Ladies BLACK DRESS PANTS**—if you wear a black skirt it **MUST** reach below-the-knee when you are seated. White button-down shirt or blouse. Black shoes, no flip-flops.

**\*Flute Uniforms - See Flute Calendar for details**

## **VI. GRADES**

- A.** Grading is designed to give a multi-faceted picture of a student’s mastery of musical knowledge, technical skills, ensemble rehearsal procedures and large group performance.
- 1. Rehearsal Participation (50%):** Prepare for class by practicing your music, arriving on time and having your music and instrument ready at the start of class. Put forth your best effort in class and get involved with what we are doing. Have a positive attitude—it’s contagious! Support your peers.
  - 2. Performances (25%):** Those who come to performances ready to collaborate with his or her section, harness the expressive elements of the literature, and channel classroom learning for the purpose of creating meaningful group expression will receive high marks. .
  - 3. Summative Quizzes & Tests (25%):** Students will be tested to assess their growth as musicians on specific material studied in class and assigned for home practice.
  - 4. Extra Help** is always available. See me to arrange a time. Middle School Extra Help Sessions take place every Tuesday after school from 3 - 3:30 in the String Room. I will send out a Remind text to parents if a session is cancelled.

## **VII. MUSIC BOOSTERS**

The Bay Music Boosters is the adult support group designed to provide financial and volunteer assistance to the band, orchestra, choir and auxiliary music programs in the Bay Village Schools. The group is governed by a board of parents and directors. We urge every parent to attend these meetings to learn about upcoming events and ways to support your student, our program and its directors.

This year Booster meetings are scheduled for the following **Wednesday evenings** in the BHS Band Room from **7-8 pm**:

**Sept. 12,**  
**Oct. 10,**  
**Nov. 14,**  
**Jan. 16,**  
**Feb. 13,**  
**Mar. 13,**  
**Apr. 10,**  
**May 8**

Please mark these in your calendar. For more information, check our music booster website: **[www.baymusicboosters.com](http://www.baymusicboosters.com)**



## BMS Orchestra/Flute Handbook Form

(for Mrs. Singler's Classes)

Dear BMS Orchestra/Flute Parent,

Please take the time to read the 2018-2019 Bay Middle School Music Handbook with your son or daughter. This document contains vital information that will help make your son or daughter's music experience a positive one. If you have any questions, do not hesitate to contact me, 440-941-2135 or [carrie.singler@bayschoolsohio.org](mailto:carrie.singler@bayschoolsohio.org).

You should have also received an Events Calendar with your handbook. Please incorporate the required events into your family calendar at this time.

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- I. I have received an **Orchestra Events Calendar** and am aware of the performance obligations for the 2018-2019 school year.
  - II. I have read and I also understand the **Orchestra Policies** explained in the 2018-2019 Bay High School Orchestra Student Handbook. Furthermore, I agree to abide by the policies set forth in the Orchestra Handbook.

Student Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Name \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

***Please return this completed form by Friday, August 24.***